

**NATIONAL BEEF COUNCIL ASSOCIATION
SCOTTISH BEEF COUNCIL
CONSTITUTION**

NAME

The name shall be The Scottish Beef Council of the NBA

OBJECTIVES

- * The advancement of the objectives and policies of the National Beef Association (Incorporated) as outlined by its board, executive, and specialist national committees.
- * Full participation in the national committee structure of the National Beef Association (Company Number 367 8612) through the appointment of regional representatives to take seats on these committees.
- * Active engagement in the recruitment of members from within the beef farming community and ancillary sections of the beef industry within the Scottish Region of the National Beef Association.
- * The representation of beef industry interests to the agricultural division of the Scottish Executive and, if and whenever necessary, any other body within Scotland with interests in the beef industry.
This representation, which may at times be made with the help of National Beef Association officeholders from other regions, can, if necessary, include the lobbying of the Ministry of Agriculture at Whitehall or other body in the UK with beef industry interests.
- * The advancement of methods of production and marketing of beef and the advancement of research into the production of beef for the benefit of the UK and Scottish beef industries.

AREA OF ACTIVITY

The Scottish Region will comprise of the entire land mass contained within the borders of Scotland - including Orkney, Shetlands and all other outlying islands.

MEMBERSHIP

Membership of the National Beef Association shall be open to everyone in Scotland with an interest in the production of beef. The Scottish Council shall be governed over by a committee as the Scottish Beef Council of the National Beef Association and the chairman of this Council shall have a place on the National Beef Association's executive committee.

INCOME AND ACCOUNTS

The Scottish Council of the National Beef Association will submit income and expenditure accounts for audit annually and as and when requested will present those accounts to the

company secretary of the National Beef Association for inclusion in the audit of the National Beef Association's company accounts. Full VAT accounts must be submitted by the Scottish Council to the National Beef Association's head office on a quarterly basis.

The accounting year will begin on January 1st and end on December 31st.

Funds raised within the Scottish region, with the exception of the annual subscriptions of NBA members within the region, can be retained within the region - although they must be entered into the Scottish Council's annual income and expenditure accounts. Such funds would include revenue gained from sponsorship specifically gifted to the Scottish Beef Council or the proceeds of fund raising campaigns or efforts organised by the Scottish Council specifically for the Scottish Region.

Subscription income drawn from the Scottish membership can be processed through a joint account held jointly by the Scottish Beef Council and the National Beef Association. This account will be separate from the current account used by the Scottish Council for its day to day transactions. It will have two signatories. One the nominated secretary of the Scottish Beef Council the other the Company Secretary of the National Beef Association.

A proportion of the subscription income, never to exceed 25 per cent over a full financial year, can be retained by the Scottish Beef Council if it wishes. The National Beef Association must be notified of the proportion to be retained in advance. The balance of the subscription income will be transferred from the joint account to the account held by the NBA on the 1st of every month - or earlier if requested.

The membership application forms of new members who have joined the National Beef Association's Scottish Council through the Scottish Beef Council account shall be immediately transferred to the NBA head office where the information contained will be entered on the Association's central data base. New members in Scotland will be issued with their membership number and a letter of welcome from the NBA head office and renewal reminders will be issued as a matter of routine., by NBA staff at the NBA head office.

The Scottish Beef Council's record of NBA membership in Scotland can be maintained and updated on a regular basis, or as and when requested, by the transfer of information from the NBA's central data base to the data base compiled by the secretary of the Scottish Council.

COMPOSITION OF THE COUNCIL

The Council shall consist of a Chairman and two Vice-Chairmen representing different areas of the region, a Secretary/Treasurer, representatives of the Scottish Council with seats on the National Beef Association's central committees and any other person judged by the committee as likely to make a positive contribution to the interests of the NBA and its Scottish Council. The number of people making up the Council will, within sensible boundaries, be decided by the Council itself.

ELECTION OF CHAIRMAN

1. The Chairman shall serve for two years and be elected at the AGM of the council.

2. Candidates for Chairman shall be nominated by one member and seconded by another member. If more than one candidate is nominated there shall be an election at which each member has one vote. The candidate obtaining the greatest number of votes shall be declared the Chairman.

3. The Chairman may serve for three consecutive periods of two years and then shall not be re-elected to the Chairmanship for at least two years.

ELECTION OF VICE-CHAIRMAN

The Vice-Chairmen shall be elected under the same rules as the Chairman.

ELECTION OF SECRETARY/TREASURER

The Secretary/Treasurer shall be nominated by the Executive Committee and the Appointment confirmed at the AGM.

ELECTION OF OTHER MEMBERS OF THE EXECUTIVE COMMITTEE

Members shall be elected to serve on the Executive every year at the AGM.

CO-OPTION TO THE EXECUTIVE COMMITTEE

The executive Committee shall have power to co-opt additional members. Such co-opted persons shall serve to the following AGM.

QUORUM FOR VOTING

At all meetings of the Scottish Council five members shall form a quorum.

At all General Meetings of the Council ten members, or 10% of the membership, or whichever shall be the less will make up a quorum.

In the absence of a quorum at a meeting such a meeting shall be suspended and a new meeting called at which no quorum will be required.

In the event of their being an equal division of votes, the Chairman of the meeting shall have a casting vote.

MEETINGS

The Council shall convene and hold an ANNUAL GENERAL MEETING. It shall hold other meetings as and when needed. If requested in writing by at least ten members, the Council shall convene and hold an EXTRAORDINARY GENERAL MEETING within one month.

EMERGENCY COMMITTEE

The Council shall empower an Emergency Committee to make decisions on behalf of the Council during the period between Council meetings.

This Committee shall consist of the Chairman, both Vice-Chairmen and the Secretary.

AMENDMENT TO THE RULES

These rules can only be amended by the National Beef Association's Board after consultation with its Scottish Beef Council.